

Procurement Policy

May 2021 reviewed

Next review May 2022

1. General Procurement

- 1.1 The Council will strive to attain best value for all goods, materials and services which it purchases. 'Best value' will be defined as a balance of price with the quality of products and supplier services.
- 1.2 The Council will operate a transparent procurement process in accordance with its Standing Orders and Financial Regulations.
- 1.3 The Council will purchase locally wherever possible and where best value can be satisfied. In evaluating best value the past record of the supplier will be taken into account.
- 1.4 For goods, materials or services over £25,000 an evaluation model encompassing both price and quality will be developed against which best value can be judged.
- 1.5 The Council will purchase Fair Trade goods where possible.
- 1.6 The Council will purchase recycled goods or less environmentally damaging materials where they meet the required functional standard.

2. Contracts

- 2.1 The procedures for contracts are laid out in detail in the Council's Financial Regulations Section 11. These follow the requirements of Public Contracts Regulations 2015/102.
- 2.2 The 2015 Regulations are engaged when the Council procures a public works, public service or public supply contract with a value of £25,000 or more. The 2015 Regulations impose detailed statutory obligations on the Council when procuring and awarding these types of contract, including the use of the Contracts Finder website to advertise contracts with a value of £25,000 or more. The Council is registered as a user on the Contracts Finder website and will publish any such contract accordingly.