

MINUTES

Parks and Estates Committee

Monday 12th July 2021 at 7.00pm, held at the
Civic Centre, Sambourne Road, Warminster, BA12 8LB

Membership:

Cllr Allensby (West) Vice-Chairman	*	Cllr Macdonald (East)	A
Cllr Brett (East)	*	Cllr Macfarlane (West)	*
Cllr Fraser (West) Chairman	*	Cllr Parks (North)	A
Cllr Fryer (Broadway)	A	Mr Peter Hewitt (Advisor)	*

Key: * Present A Apologies AB Absent

In attendance:

Officers: Tom Dommett, (Assistant Town Clerk), Stuart Legg, (Parks and Estates Manager),
Judith Halls (Office Manager), Stuart Atherton, (Committee and Admin Clerk)

Attendees: None

PE/21/013 Apologies for absence

There were apologies received and accepted from Cllrs Fryer, Macdonald and Parks.

PE/21/014 Declarations of Interest

There were no declarations of interests.

PE/21/015 Minutes

PE/21/015.1 The minutes of the Parks and Estates Committee meeting, held on Monday 24th May 2021, were approved as a true record and signed.

PE/21/015.2 There were no matters arising from the minutes of the Parks and Estate Committee meeting, held on Monday 24th May 2021.

PE/21/016 Chairman's Announcements

The chairman had no announcements for the meeting.

Signed: Date:

PE/21/017 Public Participation

There were no public in attendance.

PE/21/018 Reports from Unitary Authority Members

There were no reports from Unitary members.

PE/21/019 Parks and Estates Manager's report

The Park and Estate Manager's report was noted.

PE/21/020 Accounts

The accounts for the Parks and Estates Committee up to 31st May 2021 were noted.

PE/21/021 Tender for Timber Trail and Heathlands Play Area

Members carried out a detailed review of all 7 tenders. It was agreed that one tender best met the criteria, that fulfilled the brief to its end.

Members voted unanimously to recommend that the tender application from Proludic go forward to Full Council on the 26th July 2021.

PE/21/022 Communications

PE/21/022.1 Members decided there were no communications needed at this time.

PE/21/022.2 Members decided there was no spokesperson needed at this time.

The date of the next Parks and Estates Committee will be Monday 13th September 2021 at 7.00pm

Minutes from this meeting will be available to all members of the public either from our website www.warminster-tc.gov.uk or by contacting us at Warminster Civic Centre.

Signed: Date: