

**Minutes of the Meeting of Warminster Town Council
on Monday 26 July 2021 at 7pm
held at the Civic Centre,
Sambourne Road, Warminster, BA12 8LB**

Membership:

Cllr Allensby (West)	*	Cllr Keeble (West)	*
Cllr Brett (East) Vice Chairman of the Council and Deputy Mayor	*	Cllr Macdonald (East)	*
Cllr Cooper (Broadway)	*	Cllr Macfarlane (West)	A
Cllr Davis (East)	*	Cllr Parks (North)	*
Cllr Fraser (West)	*	Cllr Robbins (East)	*
Cllr Fryer (Broadway)	*	Cllr Syme (Broadway)	*
Cllr Jeffries (North) Chairman of the Council and Mayor	*		

Key: * Present **A** Apologies **AB** Absent

In attendance:

Officers: Tom Dommett, Deputy Town Clerk, Judith Halls Office Manager,

Members of the public: 2

FC/21/059 Apologies for Absence

Apologies were received and accepted from Cllr Macfarlane

FC/21/060 Declarations of Interest

None

FC/21/061 Minutes

FC/21/61.1 The minutes of the meeting held on Monday 26th June 2021, and the Extraordinary Meeting held on 30th June 2021, were approved as a true record and signed by the chairman.

FC/21/61.2 There were no matters arising from the minutes from Monday 26th June 2021, and the Extraordinary Meeting held on 30th June 2021.

FC/21/062 Chairman's Announcements

FC/21/62.1 There is one correction to the agenda, item 13, CCTV review, the quote from Bridge Technical Consultants should read £3,600. This doesn't affect the recommendation. Members have had access to the full quotes on Teams, and they have been previously considered by the CCTV sub-committee.

Covid 19 - To reduce the risk of an outbreak of Covid19 amongst staff, we are asking all visitors to meet staff in the lobby or one of the meeting rooms in the Civic Centre and not to come into the office unless they have a particular need to do so. Obviously, we are keen to avoid the need for staff to self-isolate as this would be very disruptive, more so than in previous lockdowns.

FC/21/62.2 Mayor's engagements. - There were no Mayoral engagements to report.

FC/21/063 Correspondence Circulated

Members noted the correspondence circulated.

FC/21/064 Questions

There were no questions submitted in advance by members of the council.

FC/21/065 Public Participation

There was no public participation.

FC/21/066 Reports from Unitary Authority Members and the Police

Pc Howick gave her apologies for being unable to attend the meeting. In a written report she impacted that since the last meeting:

Licencing visits are continuing and no reported problems, all local establishments are being contacted to start Pub Watch back up again.

Community Speed Watch is continuing with all the schemes in our areas. Neighbourhood Pc conducted checks at Woodcock Road on 20th July, three drivers were given words of advice and one driver was issued with a fixed penalty notice for excess speed, all drivers were local to Warminster. Good response from Facebook post and the team will be out in more areas carrying out checks from suggestions on the post.

On afternoon of 20th July, excellent work by Warminster CCTV who alerted the Police Control Room to two males shoplifting from Boots in the Market Place, Neighbourhood Team were able to stop the vehicle in the Market Place and arrest the two males, following search of the vehicle a large amount of stolen property has been recovered we believe these items are from several other stores across the area. Following checks on one of the males he was found to be wanted for similar offence in another County. Once all enquires were completed, both males were interviewed by our response colleagues and they were both charged with theft and bailed to court. The wanted male appeared before court in the morning. Great teamwork by all involved.

Now the Summer Holidays have started increase patrols will be taking place around the Town Park to help reduce any reports of ASB.

Operation Sherpa continues. Its focus is dealing with road traffic offenses and continues to follow up on and deal with reports.

There were no reports from Unitary Councillors.

FC/21/067 Proceedings of Committee

Minutes from the following meetings were adopted:

FC/21/67.1 Town Development Committee meeting held on 26th April 2021

FC/21/67.2 Finance and Audit Committee meeting held on 4th May 2021

FC/21/67.3 Parks and Estates Committee meeting held on 24th May 2021

FC/21/67.4 Planning Advisory Committee meeting held on 14th June 2021

FC/21/068 Standing Committees and Full Council Working Groups

Cllr Davis resigned from the Finance and Audit Committee and members unanimously resolved to appoint Cllr Parks to the Finance and Audit Committee as his replacement.

FC/21/069 Splash Pad Contract

Members resolved to appoint Cllrs Brett, Fraser and Jeffries as signatories for the contract with Kingcomb Stonbury and for any further contracts which require action under hand, for the splashpad and associated work.

FC/21/070 Trim Trail and The Heathlands Play Area

Members resolved to ratify the decision of the Parks and Estates Committee and appoint Proludic to undertake the work at the Heathlands Play Area and to replace the Trim Trail in the Lake Pleasure Grounds.

FC/21/071 CCTV Review

Members resolved to appoint Instrom Security Consultants to undertake a review of existing CCTV provision and provide a detailed report with recommendations. Funding to come from CCTV Earmarked Reserves.

FC/21/072 Standing Orders and Code of Conduct Working Group

Cllr Syme proposed an amendment that, the situation does not continue and that the standing orders working group act accordingly and we request them to look at this matter and the terms of reference if needed, seconded Cllr Fryer, a named vote was requested.

For the amendment: Cllrs Allensby, Cooper, Davis, Fraser, Fryer, Jeffries, Keeble, Macdonald, Parks, Robbins, Syme

Against the amendment: Cllr Brett. Motion

Members resolved to Note the Interim Report from the Working Group and agree to extend the time allowed for the working group to make a full report and recommendations until the end of September 2021.

FC/21/073 Communications

FC/21/073.1 Members resolved that a press release should be issued about the replacement of the Trim Trail and work at The Heathlands Play Area.

FC/21/073.2 Cllr Fraser was appointed a spokesman for these issues.

Meeting closed 7.40pm

Minutes from this meeting will be available to all members of the public either from our website www.warminster.uk.com or by contacting us at Warminster Civic Centre.